

SILVER LAKE INSTITUTE

Board of Trustees Meeting – April 15, 2023

Present: Kris Schultz, Jill Knitter, Peggy Phillips, Bill Schaefer, Jeanne Owens, Colleen Christmann, Bob Cook, Chuck Dusel

Absent: Kevin Colburn, Tom Kraft, Julie Hoffner, Dan Longhany

Visitors: William Dabek, Mary Sceusa, Ross Sceusa, Kathy Schaefer, Tracy Vicinek, Mike Horton, Glynne Schultz, Tracey Brewster, Steve Re, Deb Mistol, Joe Szwackowski, Craig Bateman,

Opening Prayer: Jeanne Owens

Declaration of Quorum: 8 of 12

Visitors Concerns:

Tracy Vicinek requested permission to grade property in front of her house at 3935 Janes Ave. and bring it lower than the road. Concern is property is higher than road and causes flooding. Five feet of property adjacent to her property North of Epworth is Institute property and would need to also be graded. Kris Schultz will review and advise Derek of problem.

Bookkeeper/Registrar Reports – Permits & Transfers: Craig Bateman

- Epworth floors will resume May 22nd completion before June
- Marina spaces – one outstanding (Exec. Board to discuss)
- Last year's taxes – one in Estate for several years, three paying monthly (2 will be up to date by June 30th)
- Rental permits – Currently stand at 15 with no one on the waiting list.
- Tree & Building permits – Woodring, Lee & Hilary 6959 Durbin Ave and Johnson, Justin 3839 Thompson

Motion to approve tree removal: Colleen Christmann Second: Jeanne Owens

- 2023 taxes mailed April 2nd: Four have been paid and deposited

GRANTS: Glynne Schultz

Kudos to Craig Bateman and Glynne Schultz

PREPARATORY WORK:

Created an email account and shared drive to store files. Meeting weekly since November.

Updating outdated SLI online presence. Ensuring grant agencies don't see SLI as a Christian community, like in Wikipedia, Guidestar.com or on any new Real Estate photos.

ONGOING APPROVED GRANTS:

DASNY: Epworth roof \$100K awarded to Jill and Loren in 2018. Our lobbying plan is underway to get the funding. Sending organized mailings. Please see sample letter and help!

GVRP: Epworth Floor Phase 2, refinishing – Craig Bateman is the Project Manager.

TAG: Building Condition Report for Hoag – Project is underway, scheduled to finish in May.

GRANT REFUSALS:

December - Ralph C. Wilson Arts & Culture grant – extra \$ for 2023 programs (Julie got \$5k)

December – NYSCA – half of Epworth roof repair (because we couldn't secure DASNY funds)

March – Community Foundation of Greater Buffalo – Epworth French drain (see below)

GRANT APPLICATIONS (and claim) IN PROGRESS:

Epworth French drain – Kris donated \$7,500 engineering plan, requesting \$40,000 grant.

Legends & Lore (Sea Serpent) historic marker – Metal historic marker on metal pole for the greenway, co-authored by Bob Murphy.

EPWORTH ROOF SHINGLE CLASS ACTION CLAIM. BP OF CANADA Submitted Feb 18. Board approved drone photographer to capture roof photos which will be used for future roof grant applications too. Will receive a decision/response by June 18. Best case, we would only be awarded \$4,700.

LOOKING FOR BOARD DECISION TO PURSUE:

Western NY Foundation – due ~ June. Max \$50k. Could fund vision planning, long range strategies, help set priorities, consulting resources for SLI Board of Trustees.

Executive: Kris Schultz

- See summary previously provided

Investments: Kevin Colburn

- No report for this meeting

Spiritual Life: Larry Beman

- No report for this meeting

SLA: Peggy Phillips

- SLA meetings have been changed to 9am on the second Saturday of the month and are located at Camp Hough Lakefront Building on the West side of the Lake.
- Boater's safety course June 3, 2023. Reduced price for the first 20 SLA members/family to register. Contact Bob Capurso at rgcapurso@gmail.com
- Grant was awarded. Study is expected to take 1.5-2 years to complete and will result in a comprehensive plan. This fits in with the Dredging project.
- Dredging Project: A two-pronged effort is underway. A property lease agreement is being finalized along with a comprehensive dredging plan that will be submitted to DEC for approval. The goal is to have both efforts in place by mid-year 2023 so that grant applications for the project can be submitted with an eye toward implementation in fall/winter 2024.
- Water Quality Golf Tourney will be July 22, 2023 at 9:00am
- Plant milkweed in 2023: The Monarch butterfly decline is in large measure due to shrinking milkweed habitat. SLAWQ is working on a plan for the purchase and distribution of the butterfly milkweed to lake residents. In addition, they plan to replant the areas where the Japanese Knotweed was removed.

Playground: Peggy Phillip

- All playground equipment ordered has arrived and will be installed before the season begins
- Future projects to include improving the baseball field, building GaGa pit {Burts Lumber has agreed to donate half the cost of materials}, purchasing a smaller slide for younger children. Also, deck box was donated for playground equipment {baseballs, mitts, bases, basketballs, GaGa pit balls, etc.} and will be placed under Gazebo.

Programs: Julie Hoffner

- The 2023 season is ready to go.
- There will be 9 Friday Evening concerts including the end of season concert.
- There are 2 Coffee Houses for Saturday evenings.
- And there are 3 educational programs -2 on Saturdays and one on a Sunday afternoon.
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- We have increased the amount we will be paying each of our presenters this year. Friday performers - \$400
 - Coffee house - \$250
 - Sat/Sunday presenters- \$150
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- These plus our other program expenses- quilting, bike parade, arts and crafts on Greenway with artist, advertising, etc.. -come to expenses of \$6500.
- Our anticipated income is \$1500.
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- I submitted a grant request for \$5000. We have "received " a grant from ACWC for \$5000 (when they get the money, we will get our check!!)
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- We have had to make a few scheduling changes over the winter to accommodate some of our performers, but (God willing) everything is in place and ready to go beginning July 5th with quilting and dessert on the dock.

Legal Affairs: Kevin Colburn

- No report for this meeting

Grounds: Jill Knitter and Kris Schultz

- Kudos to Joe Scwazkowski
- Wyoming County Zoning & Building Complaints form distributed
- Road inspection & storm sewer improvements on Hedding to be completed this year.
- Parking – Kris Schultz mapped out proposed parking North end of Burts Park along Embury
- Maintenance Truck – Newer truck but needs body work. Board will ask Derek to get estimates
- Pot holes up to Meadow – Derek asked for better stone to avoid washout. \$400 for 2 ton load

**Motion to purchase up to 2 loads (4 ton) @ \$400 a ton total of \$800
Jeanne Owens. Second: Chuck Dusel. All in favor**

- Jill Knitter asked that all residents be on the lookout for damaged or old trees on SLI grounds that need to be removed

Lakefront: Jill Knitter

- Weather permitting, Marina docks going in soon. May 6th lifts go in. Notification in bill and on website
- New waterfront lease agreements to be discussed in executive session

Historical: Sharon Pratt

- No report for this meeting

Hoag: Chuck Dusel

- Grant sign to be repositioned. Work has been done to upkeep windows

Stoody: Bill & Kathy Schaefer

- Members of the committee include Linda Mairs and Bill and Kathy Schaefer
- Saturday Morning Cafe has one opening for this summer
We begin on July 8th and it will run from 8:30-10am We are asking for \$350 to purchase start up supplies for the morning cafes. This is generally repaid back into our account through the weekly donations.
- We will be working on staging the upstairs front room as a classroom of the past and will continue to go through stored items
- We were asked by the grant committee what improvements we might need. We would love to be considered for a bathroom renovation which would bring us up to code. Several of the windows have cracks and bb holes-we would love to have those windows fixed. And the front left floor of the front porch needs shoring up.
- Condition report to be done for future grants on Stoody
- Saturday morning café schedule was distributed and August 12 is open. If anyone wishes to host that day, please contact Bill or Kathy Schaefer.

Epworth: Sharon Pratt

- Floors have been completed. Treatment on the floor is oil stain which allows for maintenance

- Windows being refinished during windows workshop to be held this summer.
- Curtain drain to be installed in the future on East side of building. Application for grant to be applied for this expense.

SLE: Kathy Schaefer

- We are busy working on our 5th SLE which will take place on August 1-3, 2024. We have approximately half of the needed workshops in place.
- We have revised our committee format so that each subcommittee has two co-chairs and we welcomed 6 new members to our SLE committee:

The six new members are:

Sue Probst who will be working on the Program Committee

Trish Casillo who will work on Publicity and Sponsorship with Loren Penman

Terry Owens who will work on Registration and the SLE Website with Sue Russell

Steve Re who will work on Logistics with Bill Schaefer

Chuck Dusel who will be working with Bob Murphy on historical topics

Dennis Wimer will be working with the Program Committee

In addition, Bonnie Bright, who has been a member for several years, will be co-chairing the Program Committee with Kathy Schaefer

- As in the past, we will be asking the SLI Board for a \$500 Gold Sponsorship to help defray costs. We will not need that until January 2024. We are very appreciative of the Board's support for this program.
- We will again be submitting a request to use the 3 historical buildings during those 3 days as well as the park-including the pickleball court. The blue dock and greenway will be used sparingly. We always try our best to minimize any inconveniences for the residents.
- We welcome any suggestions for workshops or anything else that might improve our program

Long Range Planning: Bob Cook

- Planting of trees through Cornell Co-op Extension
- Garden around plaques in Burt Park
- Picture on Heritage Walkway needs to be replaced located by the flagpole at Blue Dock. Board will look at it and decide at May meeting
- Question as to where to place train plaque and gate. Bob to place stake in spot and board will look at it and decide at May meeting

Communications Committee: Colleen Christmann

- **2023 Goals**

Signage- Burk Park: Replace blue sign. It's deteriorating. Replace with a

Permanent wood fax sign. See samples. Website Display4Sale

Cost: \$1,800 – 2,500.

Fundraisers will begin this season. 3 year plan to raise funds.

Names on sign: Silver Lake Institute, Memorial Family names available for donations in their memory, also, selling Silver Lake T-shirts, canvas bags, sweatshirts. (Will not conflict with SLE mug sales)

SLI Entrance Signs: Grant Committee recommends replacing crosses on 3 signs.

Ideas to replace with: QR Code – scan with phone it takes you to our website.

- **New Homeowners Meet & Greet and Tour**

Tentative: June 24th 9:00 @ Stody for Information & ground/building Tours. Tours conducted by Sharon Pratt and/or Bob Murphy. Local Realtors will be invited.

Coffee & Pastries provided. Welcome Wagon Baskets include: map, By Laws, Rules & Regs, a fresh bake good, brochure, flyers, coupons, GC's, etc.

- **Rules and Regulations & By Laws Updates:**

Glynne took on the latest editing which is on the website. Updates will continue to be posted on the website. Recent updated sections will need to be distributed to residents. Planning on having them Printed and mailed to residents. (Work in progress.)

- **Heritage Walkway Bricks & Bio's:**

Bricks and Bio's are now on the SLI website. Order form for purchasing bricks is also on the website. Sue Bristow is still handling all bricks and bio's orders.

- **PayPal Payment Option:**

Approved by this Board. Waiting for account information so Jim Riley can set this up.
Would it be better to set up a separate account for this purpose?

Nominating Committee: Julie Hoffner

- No report for this meeting

Other Business

Review of Finances: Jill Knitter

- The Silver Lake Institute is in strong financial position at this time

Account Balances:	SLE	11,756.49
	Rental Deposits	6501.97
	Reserve	1170.31
	Epworth	50.00
	General	<u>53,465.28</u>
	Total	\$72,944.05

Volunteer Appreciation Dinner has been scheduled for Thursday, August 17th at 6:00pm at Asbury.

Motion to Adjourn To Executive Session: Peggy Phillips
Second: Jeanne Owens

Next meeting will be held @ Hoag May 20, 2023