

## **SILVER LAKE INSTITUTE**

Board of Trustees Meeting – May 20, 2023

**Present:** Kevin Colburn, Kris Schultz, Jill Knitter, Peggy Phillips, Bill Schaefer, Bob Cook, Chuck Dusel, Colleen Christmann, Tom Kraft

**Absent:** Jeanne Owen, Dan Longhany, Julie Hoffner

**Visitors:** Mark Maternowski, Ross Sceusa, Mary Sceusa, Sharon Prat, Diane Stephens, Rosemary Shader, Jackie Kraft, Steve Re, Deb Mistol, Trish, Joe Szwaczkowski

**Opening Prayer:** Tom Kraft

**Declaration of Quorum:** 9 of 12

**Visitors Concerns:** Deb Mistol: concerned about man driving lawnmower on SLI streets. There are no rules against it at this time.

Ross Sceusa: Concerned about bucket truck parked on property on Janes, also; small 4-wheeler driving around SLI. Several letters & fines have been distributed. Formal complaint has been made with the county.

Tom Kraft explained rules process and working on enforcement procedure.

Question was asked: Is the SLI a religious Organization. SLI is no longer religious organization but we have religious component.

### **Grant update: Rosie Shader**

- Discussion on new grant opportunity through Western New York Foundation
- Grant money offers strategic vision planning for non-profits though hiring of consultant to lead the group
- Discussion tabled for Executive session.

### **Bookkeeper/Registrar Reports – Permits & Transfers:** Craig Bateman

- Property report: One property transfer Caldwell to Grandson James Hopkins, 3853 (22) Lakeview. Taxes are current
- Tree Permits: Jeff Johnson 6 trees – table until ground committee check

- Building Permits: Jeff Johnson addition and elevated deck, 3843 Thompson – table until grounds committee check
- Back taxes 1 deceased (Kevin to check with Devon); one not paid (send notice); 2 paying monthly – should be current by June and 1 other paying monthly
- 2023 taxes about 1/3 are already paid
- Marina slips are all paid. One on waiting list has been assigned a spot
- Rental status – 15 units with 2 on waiting list.

**Executive:** Kevin Colburn

- Still waiting on roof grant from DASNY. Meeting with local representative June 6, 2023
- Floors in Epworth Hall should be sealed and finished by Friday, May 26, 2023

**Investments:** Kevin Colburn

- Community Foundation: \$108,274.06 as of 3/31/23
- World Choice: \$79,766.81 as of 4/30/23

**Spiritual Life:** Tom Kraft

- Events, speakers, and Celebration of Life are all scheduled

**SLA:** Peggy Phillips

- Boat parade theme for July 4, 2023 is “Under the Sea.” Forms to register are on SLA website or email Bob Capurso for form at [rgcapurso@gmail.com](mailto:rgcapurso@gmail.com)
- Homeowner of Distinction award: Established in 1997 to honor those property owners that practice environmentally sound property management. Forms to nominate resident can be found on SLI website [silverlakeinstitute.org](http://silverlakeinstitute.org) or on the SLA website.
- Boater safety course at the Marina is full. Another class may be offered in the future. Course can also be taken on line. All boaters must have certificate no matter your age by 2025. After receiving certificate, take to DMV and an anchor will be placed on your driver’s license.

- SLA post meetings in the future may include having lawyer talk about LLC to pass your cottage onto kids.

**Playground:** Peggy Phillips

- All equipment ordered is in and hope to be installed by start of season.
- Gaga pit wood donated by Burt's Lumber

**Programs:** Peggy Phillips

- All concerts and special events have been scheduled
- Flyer of said concerts and events were sent out in March
- More flyers will be located at Blue Dock, Post Office, and Maintenance Bldg.

**Legal Affairs:** Kevin Colburn

- None to report

**Grounds:** Jill Knitter and Kris Schultz

- Dumpster Day June 10 starting at 8am near Maintenance Bldg.
- A few more trees to come down. Any residents that see dead trees on SLI property, please notify Jill Knitter or Kris Schultz
- Maintenance truck: undercarriage rusting; estimate for Ziebart treatment to extend life of truck. Start budgeting for newer truck
- New gravel went down on road to Meadow
- SLI catching up on all roads that need paving
- Discussion on proposed 10 parking spots on South side of Burt park
- Speed bumps going in this week
- Old maps of SLI being scanned and will be available on website

**Lakefront:** Jill Knitter

- Hoists went in at Marina
- Concrete corner at swimming dock needs repair
- Changes made to Marina space and Waterfront space lease forms

**Grant:** Kris Schultz

- Epworth Floor: Complete by Memorial Day. Craig Bateman, Project Manager, can provide updates. The green sign on the west side of the building can be removed after Memorial Day or paint over it and reuses it for other purposes.
- Hoag Building Condition Report: Complete. Hoag committee please review the report and prioritize the projects so your Grants Committee can look for funding opportunities. Masonry is one of the things mentioned. The sign on the tree can be removed after Memorial Day
- Legends & Lore Historic marker sign about the Sea Serpent. We will find out in July if it is approved.
- Epworth French drain \$40K. We will find out in July if it is approve
- SAM(DASNY) Epworth Roof Approved Grant \$100K – Lobbying plan continues. How can residents help? Find residents of Senator Jeremy Cooney’s district and ask them to send emails/letters to him to fund this approved grant. Committee received confirmation that this will help.

**UPCOMING GRANTS**

- NYSCA(NYS Council of the Arts) grant just opened. If we get a guarantee for the DASNY/SAM grant, then we can apply for more funds for the roof project. \$75K. Board asked for confirmation in writing.

**Other Work**

- Kris Schultz attended a lecture “A key to successful capacity building for rural nonprofits.” Learned great tips about writing grant applications.
- Kris shared our DASNY/SAM issue with the speaker and she said she might have some connections to help. Full information was emailed to her

**Historical:** Sharon Pratt

- August 17 – Landmark Society Tour
- August 20 – History Day

**Hoag:** Chuck Dusel

- Condition report was completed

**Stoody:** Bill & Kathy Schaefer

- No report

**Epworth:** Sharon Pratt

- Window workshop for/at Epworth last weekend in July which covers 20 windows to be repaired. Cost for paint, glass, epoxy, primer, is approximately \$1,723.26. Full report can be found at maintenance building.

**Motion for SLI to cover paint, glass, epoxy, primer, at a cost of \$1,723.26 – Tom Kraft Second: Peggy Phillips All were in favor**

**SLE:** Kathy Schaefer

- Committee meets monthly
- 50% of workshops are confirmed
- Reserving Epworth, Stoody, Hoag, Burt Park for August 3-4
- Kevin Colburn asked for budget for 2024 SLE and is willing to help write one up

**Long Range Planning:** Bob Cook

- Train plaque went up \$150. Jill to notify utilities for digging. Train gate to be installed next to plaque

**Motion for additional \$150 to purchase train plaque for Greenway:Tom Kraft**

**Second: Chuck Dusel**

**All were in favor**

**Communications Committee:** Colleen Christmann

- SLI Welcome Committee for New Homeowners Meet & Greet and Tour June 24, 2023 @ Stoody Hall for new residents in the past year
- Information & ground/building tours for new SLI residents
- Tours conducted by Sharon Pratt. Bill Schaefer will be present to give history of separation from Methodist Camp and establishment of SLI 501c3

- Coffee & pastries provided. Welcome Committee Baskets include 2023 Directory, coupons, map abbreviated By Laws, Rules & Regs, fresh bake goods, etc.
- PayPal Payment Option for website approved and waiting for account information so Jim Riley can set this up
- Board agreed separate account for this purpose

**Nominating Committee:** Julie Hoffner

- Nominees for 2023 board to be voted on at Annual Cottage Owners meeting on July 29, 2023 are as follows:
  1. Jill Knitter
  2. Julie Hoffner
  3. Tom Kraft
  4. Chuck Dusel

Full list of Board members and their terms to be posted on SLI Website:  
[www.silverlakeinstitute.org](http://www.silverlakeinstitute.org)

**Other Business**

**Finances:** Jill Knitter

SLE	\$11,756.49
Rental	\$ 6,502.12
Reserve	\$ 1,170.31
Epworth	\$ 50.00
<u>General</u>	<u>\$ 78,503.93</u>
	\$ 97,982.85

**Motion to adjourn to Executive Session at 1pm: Peggy Phillips**

**Second: Kris Schultz**

**All were in Favor**