

SILVER LAKE INSTITUTE
Board of Trustees Meeting – June 17, 2023

PRESENT: Kevin Colburn, Bob Cook, Julie Hoffner, Tom Kraft, Jeanne Owens, Bill Schaefer, Kris Schultz

ABSENT: Colleen Christmann, Chuck Dusel, Jill Knitter, Dan Longhany, Peggy Phillips

VISITORS: Craig Bateman, Larry Beeman, Barbara Bruce, Jackie Kraft, Linda McMurtry, Sharon Pratt, Steve Re, Dave Spink, Diane Stevens, Joe Szwaczkowski

OPENING PRAYER: Tom Kraft

DECLARATION OF QUORUM: 7 of 12

VISITORS CONCERNS:

- Linda McMurtry regarding the swimming area near the Blue Dock. Can anything be done to make that a better place? The board has had no official discussion regarding this topic. Linda suggested some sort of net to prevent dead fish from coming in - maybe rake the area or possibly use a pool skimmer. If Linda completes the raking, Joe will make sure the raked weeds are removed from the area.
- Linda McMurtry regarding AirBnb's. She has parking concerns due to the renters. Can we make more parking? Kris states there is an additional parking plan being worked on. Tom states parking problem areas need to be made specific. Discussion concluded with the parking spots expected to be paved by Hulme at the end of July.
- Joe Szwaczkowski proposes the dump area be more accessible and leave the gate open for folks to use. Joe offers to monitor it from his home. Dump should be used for leaves and boat storage – no more tires or other debris. Joe and Derrick have cleaned up the area. Could potentially be used as a picnic area. Kris proposes getting a digital lock to open the gate with combination available online to SLI residents.
- Joe Szwaczkowski regarding garbage. Joe would like to have a notice created for use to folks who do not use garbage stickers. Garbage should be put in trash cans. Animals tear open the bags and Joe/Derrick should not need to clean up the bags that are town open. Kevin will draw up a letter for this use. Garbage stickers can be mentioned at the new resident meeting.

DASNY "SAM" GRANT - Kris Schultz

Approximately six months ago, we began to motivate politicians to move our \$100K grant. In the meantime, the roof may fail. We can do work on the roof now without forfeiting the grant money. Once the funds are released, we can be reimbursed. \$175K is now the cost to complete the work. A supplemental grant could be received only after the SAM grant has been received. DASNY confirmation has been received with two stipulations: 1) take out a

loan for no longer than a year, and 2) follow the same procedures to track invoicing, etc. Once agreement is executed, we can proceed with reimbursement. Will work with American and Megan. American does have time this year to work on the roof. Grant Committee will shift focus to seek out supplemental grants. Gutters are not included. The floor grant has been closed out. Awaiting reimbursement. Will finance this out of World Choice investments. Kevin and Loren met with Senator Barelli,.He feels that the chances of us receiving the funds this year is pretty low. Funds are “hung up”. Very frustrating situation. Kris will pursue details. Looking for 4-5 volunteers that will work through these details with the group, i.e., tear off, replace shingles only, etc. Work will be done after season is over. Jackie Kraft suggested that news reporters get involved. Kevin feels that could potentially backfire on us.

Grant committee needs direction from the board.

BOOKKEEPER/REGISTER’S REPORT – Craig Bateman

Craig recommends that all permits and property transfers be recorded through the website for the public to view. Some are done via trustee email not at board meetings.

Property Transfers

- Approved June 5, 2023 - Greg Franklin, 6988(29) Haven Avenue, to Michael Hoffner. Property has closed.
- Approved June 10, 2023 – Swede, 5994 Camp Road, to Hulme.
- Deed recording error – Potter to Hennig. SLI needs to approve so SLI can sign the deed that we have no ownership. North half of Lot 129 (16’6” x 33’0”). Quit Claim Deed to be created stating that SLI has no ties to this property. Motion to be made that SLI have no claim to this property clearing the title on the land. Discussion ensued with map provided for board to view. Motion made by Tom Kraft that SLI has no claim and authorize the president to sign a Quit Claim Deed. Seconded by Bill Schaefer. All in favor.
- Needs approval – Hennig, 6985(34) Embury Avenue, to Nancy and Grant Lesswing. Kevin explained to Nancy that property may be used as a potential part-time AirBnB. Nancy can be added to the rental list. Kris explained the entire process to visitors. Visitor discussion ensued. Motion by Bob Cook to approve the sale. Seconded by Kris Schultz. All in favor.

Permits

- Penman dock replacement was approved.
- Gilbert, 6956(5) Camp Road, permit to repair foundations and roof change was approved.
- Jeff Johnson, 3843(12) Thompson Avenue. Trees and building permit update for addition on house. Survey required. Trees are to be ribbon-wrapped by owner to identify. Topic tabled.
- Rental waiting list currently at 7
- Back taxes currently at three – one deceased, one on payments, and one unpaid
- 2023 taxes a little over half have been received, approximately 60%.

COMMITTEE REPORTS

Executive – Kevin Colburn

- Marijuana proposal to 2.2.2. Kevin spoke with the sheriff earlier this week about it. Under NYS law you are allowed to grow a reasonable amount of marijuana as long as it for personal use. Up to five plants per adult in the household is considered reasonable. The reason Kevin wants to ban it growing outside is that anyone, even children, could access it. The sheriff said he thought that was prudent. Motion to approve by Kris Schultz. Seconded by Julie Hoffner. All in favor. Kevin proceeded to read the proposal:

2.2.0 ALCOHOLIC BEVERAGES AND MARIJUANA

- 2.2.1 The use or sale of alcoholic beverages or marijuana on the private roads, or the possession of alcoholic beverages or marijuana on public Institute property, including leased waterfront spaces, is prohibited.
- 2.2.2 Growing marijuana outside is prohibited. Growing marijuana inside a permanent structure (i.e., a house) is allowed as long as it does not violate any New York State laws.

- Kevin signed a check as donation to the SLA Golf Tournament.

Investments – Kevin Colburn

- No change in Community Foundation
- World Choice is \$77,743.49 as of 5/31/23; down \$3K year to date

Spiritual Life - Larry Beeman

- The Spiritual Life team will meet June 24 to finalize plans for summer events.
- Worship schedule is finalized thanks to Barbara Bruce. Services will be held at 10:30am at the Blue Dock with Hoag being used during inclement weather. Services begin July 2 with Kevin Colburn opening the season.
- Invitations have been mailed inviting families to the Celebration of Life on July 30.
- The Spiritual Life team is once again asking that 10% of offering income be designated for mission (yet undetermined).
- Worship schedule submitted.

Silver Lake Association – Peggy Phillips (submitted report)

- Deadline for nominations for Home Owners of Distinction award is mid July. Form can be found on SLA and SLI website.
- SLA looking for someone to photograph the Boat Parade on July 4th
- Scan QR code for LED flares which is located on SLI facebook page
- Veterans boat tour of the lake scheduled for late summer. Contact Bob Capurso if you are willing to volunteer.

- SLI to donate two baskets for the July 29th Golf Tournament. We are looking for donations from SLI residents for baskets – one golf-themed basket and one garden/summer-themed basket. Contact Peggy at 3841 Lakeview Avenue to drop off your donation.
- Looking for more teams for the Golf Tournament on July 22
- Nott weed is being maintained. Dredging with sediment being placed in a specific location

Playground - Peggy Phillips (submitted report)

- New deck box located in gazebo at the park is loaded with basketballs, soccer ball, baseball, etc. Combination to lock is the same as deck box near pickleball court and can be found on our website in the *Registered SLI Residents Access* section
- New bases were purchased and are located on the field
- Playground equipment is going in but had a little snafu with the GEO dome. New pieces to arrive Tuesday, July 20, and all will be installed soon after with some help from Mother Nature. Kudos to Derrick, Steve Re, and Joe for their diligence in this matter.
- Keep an eye on our facebook page for some fun programs for the kids this summer!

Rules – Tom Kraft

- How to get handbook to people: Make folders with rules only. Front page to indicate that other information and forms can be found on our website.
- Enforcement: Fines, liens, legal action funded by legal funds?
- Suggestions to hire private security on a per diem basis, non-resident, part-time
- New rules
 - No obscene or vulgar signs posted within the Institute
 - No marijuana grown outdoors within the Institute
- If the above rules are not already voted on, should be brought up at next meeting on June 17, 2023 for a vote
- Update rules on website and print
- Peggy: Get estimate on approximately 10 pages front to back with rules, estimate on folders with sliders, and cost of mailing copies that cannot be delivered by hand. Tom requests a top line dollar budget. Kevin proposed \$500 budget. Motion by Kevin, seconded by Bill, all in favor.
- Tom: Get with Kevin for complete list of rule changes, make list of violations that are “fine worthy”
- Colleen: Verify list of people and phone numbers in handbook before rules are printed and posted. Tom requests a top line dollar budget
- Three year process – first year to review, second year to communicate rules, third year to enforce rules. to include print copy on 8-1/2 x 11 sheets to replace little booklet. Goal is to have them ready by July at Cottage Owners Meeting and hand-

delivering to those not in attendance. Yearly, updated rules will be sent out for replace current pages.

- Kevin proposes getting the red-lined versions to Colleen. Rules were approved last fall.
- Suggestion made to have folks sign receipt of written rules.
- Further discussion ensued regarding overall rules

Programs – Julie Hoffner

- Grant check has been received and deposited
- Confirmation contracts have been received
- Thank you letters have been sent to county supervisors
- Printed program has been updated and hopefully no more changes will happen
- Everything is ready for the season to begin on July 3rd with the Bike Parade and Pinata
- Begin praying now for rain-free Friday evenings for concerts at the Blue Dock

Legal – Kevin Colburn

- Nothing to report

Grounds/Lakefront – Kris Schultz

- **Roads**: Inspected all SLI roads. Created the 2023 Roadway paving plan and quantities spreadsheet. Sent paving plan to Alco Paving and Hulme Paving for estimates (see attached map).
- **Burt Park**: Coordinated with Park Committee for the proposed parking spaces, split rail fence locations and new equipment layout at Burt Park. Recommend fencing, topsoil and seed to be placed immediately to clean up unwanted parking locations.
- **Trees**: Nate was contacted to come out to give a quote on tree removal. Met with Steve Ray to identify three trees that need removal/trimming.
- **Property Maintenance issues**: Contacted Wyoming County Building Department for follow up on “Smart bucket truck” complaint sent in last month.
- The owner has removed the “black car” - left for too long in Burt Park.
- **Lake Front and Grounds Inspections**: Scheduled for the weekend after the July 4th holiday.
- Motion made by redo the Blue Dock/ Funds by Kevin and seconded by Billy

Grants – Kris Schultz

- NYS Regional Economic Development Council Initiative, Consolidated Funding Application (CFA) – hope to apply. Board direction needed. Will be discussed during executive session.
- Discussion of grants in process

- Epworth Phase II floor grant has been finished and closed out. Everything sent to the state. Promise of 45-day receipt.
- Looking into program to use Epworth as source of revenue
- TAC/TAG grant – items missing for Hoag. Paperwork needs to be updated? (Contact Kris for further information). Kris explained several issues with the Hoag building.
- Western NY Foundation – Rosie Shader presented this at the May 20 board meeting
- Awaiting to hear about the requested sea serpent historic marker from Legends and Lore (Pomeroy)
- Awaiting word on the requested \$40K for the Epworth French drain from the Margaret L. Wendt Foundation
- NYSCA grant for capital work opens this fall. Executive board will discuss opportunities
- We went after monies for the Epworth roof shingles through a class action claim against BP Canada. Expect to be notified by June 18. Hopefully \$4K to \$5K
- Landmark Society of WNY offered to provide a loan to help with the Epworth roof. Megan Klem will reach out to the Executive Board.

Historical – Sharon Pratt

- Celebrating our Past will be held on August 20 marking SLI's 150th birthday. Will include a history lesson at Epworth with a walk around SLI. Bob Murphy will have a tent setup by Hoag for people to see what early Camp Wesley offered for guests to rent. Kevin Colburn will be serving ice cream at his cottage. The Spiritual Life Gathering will also celebrate our camp meeting history.
- On August 17, the Landmark Society will be offering a day trip to Wyoming County to include SLI. There will be a history presentation at Epworth followed by an afternoon spent at the Pike Fair.

Hoag – Bob Murphy & Chuck Dusel

- Larry Beeman inquired about the leaking windows. Chuck and/or son to possibly complete repairs. Kevin cannot speak on their behalf.

Stoody – Kathy & Bill Schaefer

- Linda Mairs, Bill Schafer, and Kathy Schaefer will be cleaning Stoody on Saturday, June 17, preparing for the June 24th Welcome Event for new cottage owners
- We still need hosts for Saturday Morning Cafe for July 22 and August 12. The Squiers are doing it alone at this point on July 15.
- It's important that we get the word out that Saturday Morning Cafes start on July 8!
- The Board will sponsor the breakfast before the Cottage Owner meeting on July 29
- Linda McMurtry with sister Debbie O'Brien offered to take August 12.
- Request made for three gliders and one cabinet for bathroom supplies. Motion made by Bill for \$200. Seconded by Julie. All in favor.

Epworth – Sharon Pratt

- Kevin questioned the wheels on the bottom of the interior doors causing damage. Could be replaced with nylon or rubber wheels to protect the new floors. Suggestion made to keep doors opened or closed on a constant basis.
- Furniture will be moved when folks are available to assist.

Silver Lake Experience 2024 – Kathy Schaefer

- We are still seeking presenters and entertainment
- The program schedule is beginning to be blocked out
- A budget estimate will be submitted to SLI
- Although we do have some returning presenters based on popularity and participant request, our goal is to have as many new presenters as possible
- We are requesting that we have use of Epworth, Hoag, Stoody, and Burt Park including the pickle ball court and the Blue Dock for all three days – August 1, 2 and 3, 2024.
- We will need to have the buildings Wednesday, July 31, in the afternoon for set up
- We will be asking SLI for a \$500 donation once again but we do not need it until January 2024
- Sue Russell working on budget

Long Range Planning – Bob Cook

- Train plaque ordered and will be placed near cement post along Greenway
- Sign Language will be installing signs and should be calling 811 for utility flag placement
- Four new bricks are completed for the Heritage Walkway but not yet installed

Communication – Colleen Christmann & Jeanne Owens

- SLI Welcome Committee for New Homeowners Meet & Greet and Tour
 - Saturday, June 24, Meet at Stoody Hall @ 9:00am
 - Information & ground/building tours for new SLI residents from July 1, 2022 through June 1, 2023. Building tours will be conducted by Sharon Pratt. Board Member Bill Schaefer will be present to give history of separation from Methodist Camp and establishment of SLI 501c3. Coffee and pastries will be provided. Welcome Committee baskets will include the 2023 SLA Directory with coupons and plaque, SLI map, Abbreviated By Laws, Rules & Regs, a Do You Know fact sheet, fresh baked goods, an SLE coffee mug, etc.
- Burt Park sign fundraiser: T-shirts will be sold at SLI events. Would like to put them on our website once Paypal has been established.

Nominating – Kevin Colburn

- Julie Hoffner is chairperson; however, she is currently up for reelection
- Contact Bill Schaefer with new nominations

Elected in 2020

Chuck Dusel - 2023 up for re-election (not interested in re-upping)

Tom Kraft - 2023 up for re-election

Jill Knitter - 2023 up for re-election

Julie Hoffner - 2023 up for re-election

Elected 2021

Peggy Phillips - 2024 up for re-election

Kirs Schultz - 2024 up for re-election

Jeanne Owens - 2024 up for re-election

Bill Schaefer - 2024 up for re-election

Elected 2022

Kevin Colburn - 2025 up for re-election

Colleen Christmann - 2025 up for re-election

Bob Cook - 2025 up for re-election

Dan Longhany - 2025 up for re-election

OTHER BUSINESS

Finances – Jill Knitter

SLE	\$ 11,681.49
Savings/Rental	\$ 6,502.30
Reserve	\$ 1,170.31
Epworth	\$ 50.00
<u>General</u>	<u>\$ 62,973.96</u> (paying floor contractor, awaiting reimbursement)
	\$ 82,378.06

- Check drawn on June 1, 2023 payable to Archie Donough for sealing (\$26,150.00)

Motion to adjourn to Executive Session at 12:05pm: Motion made by Tom Kraft. Seconded by Julie Hoffner. All in favor.